

# Streamline Processes for Services Engagements

## Benefits

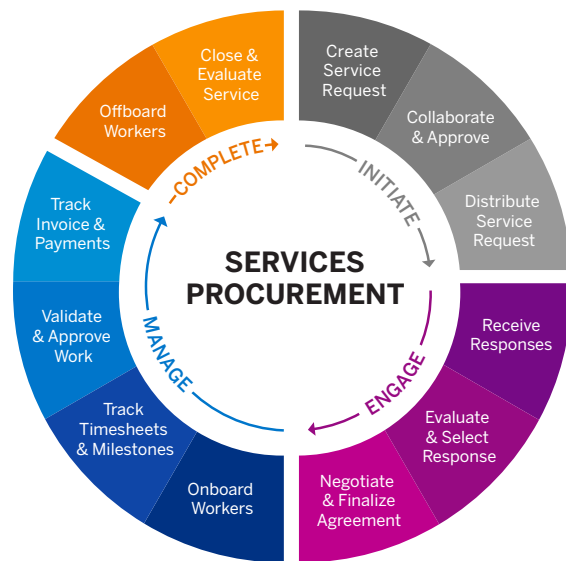
The SAP Fieldglass Services Procurement solution offers multiple benefits for your business, including:

- Extensive flexibility, visibility, and control across every stage of the services procurement lifecycle
- Enhanced productivity through automated, streamlined processes
- Versatile features and functionality that you can easily tailor to the type of service you're managing
- Reduced risk of unauthorized data access or asset loss through built-in security measures for all workers
- Convenient communication tools for interactive negotiations right within the solution

## MAXIMIZE FLEXIBILITY FOR SERVICES PROCUREMENT

Services providers play a critical role in business resilience, providing access to a scalable set of workers and skills so you can complete projects in a quick, cost-efficient manner. To get the most out of your services spend, however, you need tools to effectively manage those engagements from start to finish – and the ability to tailor process flows, terminology, approvals, and more based on the type of services your company requires. That's what the SAP® Fieldglass® Services Procurement solution delivers.

SAP Fieldglass Services Procurement automates the full lifecycle of services engagements, providing the end-to-end flexibility, visibility, and control you need to realize exceptional results. Diverse features and functionality help you meet speed, savings, and quality goals across all types of scenarios, ranging from simple service orders using predetermined suppliers to complex statements of work with multitier vendor bidding, back-and-forth negotiations, and milestone tracking.



## INCREASE SPEED AND EFFICIENCY ACROSS EVERY ACTIVITY

SAP Fieldglass Services Procurement enables you to rapidly and easily initiate, engage, manage, and complete services-related tasks.

### Initiate

- **Create service request:** The solution instantly autopopulates service orders and statement of work templates based on a wide array of predefined rules, including terminology, descriptions, clauses, and payment terms by category of service.
- **Collaborate and approve:** Internal stakeholders can communicate directly with each other within the application to nail down request details before sending them to vendors.
- **Distribute service request:** You can send requests to a selected vendor or use robust bidding features to solicit responses from a list of preferred vendors by service category.

## About SAP® Fieldglass® Solutions

SAP Fieldglass, a longstanding leader in external workforce management and services procurement, is used by organizations around the world to find, engage, and manage all types of flexible resources. Our cloud-based, open platform has been deployed in more than 180 countries and helps companies transform how work gets done, increase operational agility, and accelerate business outcomes in the digital economy. Backed by the resources of SAP, our customers benefit from a road map driven by continuous investment in innovation. To learn more, visit [www.fieldglass.com](http://www.fieldglass.com).

### Engage

- **Receive responses:** A user-friendly interface makes it simple for vendors to submit responses to you for evaluation.
- **Evaluate and select response:** Side-by-side comparison of vital information such as cost, duration, location, and number and type of workers for each vendor supports easy, data-driven decisions.
- **Negotiate and finalize agreement:** Built-in communication tools streamline and expedite back-and-forth vendor negotiations and final agreements.

### Manage

- **Onboard workers:** The solution automatically launches creation of appropriate security IDs, access to systems, and other onboarding tasks. Visibility of historical information helps prevent re-onboarding of workers flagged as “do not rehire.”
- **Track timesheets and milestones:** You can monitor progress according to various proof-of-service types – such as timesheets, expenses, or milestones and deliverables – which can be recurring or based on due date or unit price.



**Schedule-based**  
Completion of work according to predetermined dates



**Event-based**  
Completion of deliverables, milestones, bonuses



**Fee-based**  
Product or work units delivered at an agreed-upon rate



**Team-based**  
Timesheets, expenses that can be capped over a specific period

- **Validate and approve work:** The ability to validate and approve work from your desktop or remotely using our SAP Fieldglass mobile application helps you ensure that services are being performed as expected.
- **Track invoices and set payments:** You can easily generate invoice details, approve invoices or time worked, and view remittance details at any time.

### Complete

- **Offboard workers:** Prompt, automated termination of systems access as well as asset retrieval and other end-of-assignment tasks reduces security risks.
- **Close and evaluate service:** Performance tracking capabilities enable you to give vendors timely feedback on workers and the services they provided.

### LEARN MORE

For additional information about SAP Fieldglass Services Procurement, please visit our [web page](#) or contact your customer engagement executive.

[www.fieldglass.com](http://www.fieldglass.com)

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